

## **Data Collectors – Temporary Part-time**

Education, Training, and Research (ETR) Associates, a nationally known, private, non-profit, health education organization, is seeking qualified individuals to work with its Research Department as **temporary, part-time**, data collectors. This study is in collaboration with Public Health Seattle & King County.

**Data collectors will work specifically on the school-based FLASH Evaluation Study in Central Georgia. Data collection will take place in high schools in Central Georgia from July through November 2017.**

### RESPONSIBILITIES

- Attend data collection training(s) and complete online course on human subjects' protection.
- Assist with data collection materials preparation as necessary.
- Administer electronic student surveys at selected high schools throughout Central Georgia according to the study's standard protocol in coordination with the data collection team.
- Assist with data collection device set-up and data synching as necessary.
- Adhere to guidelines for human subjects' protection.
- Maintain effective communication with Project Coordinator, Lead Data Collection Team, and other project team members regarding project tasks, including the immediate reporting of any procedural issues or problems that arise during data collection.
- Maintain complete and accurate documentation of project tasks.

### QUALIFICATIONS

- Previous experience working with adolescents.
- Excellent interpersonal, organizational, and verbal skills.
- Comfortable working with portable electronic technology such as laptops, tablets and downloading data.
- Accurate record-keeping and attention to detail.
- Ability to work independently and as part of a team.
- Willingness to travel around Central Georgia.
- Possess a valid driver's license and proof of automobile insurance.

Hourly Rate: \$15/hour and mileage reimbursement

Begin Date: August 1, 2017.

End Date: October 30, 2017.

***ETR is Proud to be an Equal Opportunity Employer - EEO and AA Employer/VET/Disabled***

Job Type: Part-time

Salary: \$15.00 /hour

**TO APPLY:**

E-mail [mia.barrett@etr.org](mailto:mia.barrett@etr.org) with a resume and cover letter.